**Present**: Jesse Gou, Adrian Pang, Justine Lin, Janelle Julian, Erica Binder

**Late: Mark Petrov, Albert Wu**

**Regrets**:

|  |  |  |
| --- | --- | --- |
|  |  | Motions / Action |
| 1. | Call to Order | |
|  | Adrian called the meeting to order at 3:03pm |  |
| 2. | agenda | **Moved/Seconded:** |
|  | Adrian announced agenda | Adrian moved to adopt amended agenda and previous minutes/ Jesse seconded adoption of amended agenda and previous minutes |
| 3. | check-ins and updates | **Action Item:** |
|  | * Anican had an interview regarding AMS * AMS is in organizational duress * News article containing AMS coming out soon * Reimbursements – almost all ready, one pending and receipts accounted for on shared drop box. * Keys – have been re-ordered again from Music Office * Erica has serving license for winter formal * Merchandise – logo has to be vectorized, and budget for next semester has to be examined to determine merchandise production/distribution. | * All – go to bookstore and inquire about keys |
| 4. | a little night music recap | **Action Item:** |
|  | * Room was not locked at the end of the event * Event went well, good music student turnout along with large CMC turnout | * Future events – delegate someone to lock up! Follow strike/lock up checklist * Future – ask front office to unlock doors so fob is not required for non-music students |
| 5. | offical resignation of president + election committee | **Action Item:** |
|  | * Provide public access to form * Advertise according to guidelines in constitution * Vote announced for position on the Election Committee * Effective immediately, Erica and Jesse resigned from the election committee due to conflict of interest * Anican nominated Anican Yu for election committee * Janelle nominated Janelle Julian for election committee * Jesse nominated Mark Petrov for election committee * Mark respectfully declined nomination * Mark nominated Justine Lin for election committee * Justine Lin respectfully declined nomination * Anican Yu gave platform for election * Janelle gave platform for election * Adrian announced a vote for Anican * Majority voted in favour of Anican (7/8 voting members) * Adrian announced a vote for Janelle * Majority voted in favour of Janelle (7/8 eligible voting members) | * Erica – make poster for interim president position * Jesse – make facebook post for interim president position |
| 6. | coordinator positions | **Action Item:** |
|  | * Elections Coordinator * Locker Coordinator * Fourth Floor Manager * Events Coordinator * AUS Coordinator * Website Manager | * All – brainstorm potential coordinator positions |
| 7. | website update + wix payment | **Action Item:** |
|  | * Bios still need to be updated * Newsletter needs to be published * Reoccurring payment for website needs to be transferred from previous VP Admin to current Exec member * Payment will be transferred to Erica * Reimbursement will be discussed between Mark and Adrian and Erica | * Jesse and Mark – send bios to Adrian * Jesse – create newsletter and upload to website * Adrian – update all bios |
| 8. | future breakfast plans | **Action Item:** |
|  | * Erica proposed project Breka sponsorship as a result of positive feedback from wellness week breakfast * No specific timeline | * Erica will draft a letter and plan a meeting with store management * All – brainstorm local sponsorships and create a plan for approach |
| 9. | flashmob plan? | **Action Item:** |
|  | * Albert proposed a nest flashmob * Atrium has to be booked for this date | * Anican bring this up at the nest AMS meeting |
| 10. | formal | **Action Item:** |
|  | * Dance theme - Latin * We have alcohol licensing * Erica and Anican have serving licenses * Jesse will get a serving license | * Mark - book the room * Jesse – arrange security (pending room booking) * All - determine volunteer positions, training, and interview process * Jesse - get serving license |
| 11. | next meeting |  |
|  | Thursday, November 29th at 4pm. |  |
|  |  |  |
|  | **Adjournment**  The meeting is adjourned at 3:54pm |  |

Respectfully submitted by Erica Binder

Approved by:



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Adrian Pang, President Erica Binder, VP Administration